



The City of Liberty City Council

Special Called Mtng. & Joint Mtng.-LCDC

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 22, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mayor Pro Tem Diane Huddleston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Dennis Beasley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Libby Simonson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson David Arnold	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Councilperson Chipper Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 4348)

Discussion regarding the club house and golf fees at the Liberty Municipal Golf Course.

- Golf Course Detail - January 2019 (XLSX)
- Golf Course Club House Repairs (XLSX)
- Golf Course Fee Comparison January 22 2019 (XLSX)
- Golf Course Detail- Page 2 -January 2019 (XLSX)

2. Council Action 2019-7

Consider the Liberty Community Development Corporation's action regarding repair of the Club House at the Liberty Municipal Golf Course.

3. Ordinance 2019-5

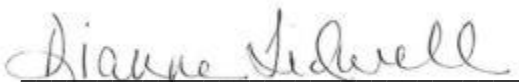
Consider adoption of an Ordinance amending the Master Fee Schedule, revising certain fees at the Liberty Municipal Golf Course.

IV. ADJOURNMENT

Motion To: Adjourn

Certification

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 18th day of January, 2019 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2019.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.A.1

Meeting: 01/22/19 06:00 PM

Department: Administration
Category: Golf Course

INFORMATION ITEM (ID # 4348)

DOC ID: 4348

LIBERTY MUNICIPAL GOLF COURSE REVENUES/EXPENSES

JANUARY 15, 2019

Revenues:	Fiscal Year		
Category	2017-2018	2018-2019 Budget	2018-2019 YTD
Green Fees	\$28,219.81	\$120,000.00	\$9,991.29
Membership fees	\$0.00	\$0.00	\$2,640.00
Cart Rentals	\$0.00	\$20,000.00	\$0.00
Merchandise	\$0.00	\$2,000.00	\$0.00
Concession	\$0.00	\$1,500.00	\$0.00
Cart Shed	\$0.00	\$15,000.00	\$0.00
Tournaments	\$0.00	\$0.00	\$0.00
Range Balls	\$0.00	\$1,200.00	\$0.00
Restaurant Income	\$0.00	\$0.00	\$0.00
Transfer in from LCDC	\$210,000.00	\$256,500.00	\$256,500.00
Total	\$238,219.81	\$416,200.00	\$269,131.29
Expenses:	Fiscal Year		
Category	2017-2018	2018-2019 Budget	2018-2019 YTD
Salaries Supervision	\$15,002.00	\$60,900.00	\$18,739.20
Salaries Operation	\$13,252.00	\$59,987.00	\$18,240.06
Social Security	\$3,441.16	\$17,005.00	\$3,449.47
Workmans Comp	\$0.00	\$9,365.00	\$0.00
TMRS Requirements	\$4,157.32	\$21,732.00	\$7,887.56
Insurance Employees	\$2,984.94	\$41,161.00	\$12,062.84
Salaries Overtime	\$3,463.50	\$1,000.00	\$4,579.39
Salaries Part-Time	\$12,835.50	\$100,920.00	\$10,831.50
Operating Services Total	\$55,136.42	\$312,070.00	\$75,790.02
Subscriptions	\$0.00	\$100.00	\$0.00
Office Supplies	\$199.39	\$500.00	\$144.41
Postage	\$0.00	\$250.00	\$0.00
Non Capital	\$3,031.23	\$4,450.00	\$2,769.95
Janitorial	\$59.00	\$2,500.00	\$0.00
Uniforms	\$0.00	\$500.00	\$0.00
Operating Supplies Total	\$3,289.62	\$8,300.00	\$2,914.36
Maintenance Course	\$12,783.81	\$15,000.00	\$8,602.35
Maintenance Equipment	\$3,715.73	\$10,000.00	\$2,517.08
Maintenance Motor Vehicle	\$0.00	\$1,500.00	\$117.07
Gas-Oil-Tires	\$2,742.90	\$13,000.00	\$1,444.28
Maintenance Irrigation	\$0.00	\$5,000.00	\$0.00
Maintenance Grounds	\$0.00	\$0.00	\$30,000.00
Herbicides	\$3,635.13	\$3,000.00	\$0.00
Fertilizer	\$0.00	\$3,000.00	\$0.00
Maintenance Building	\$11,245.00	\$10,000.00	\$6,928.35
Maintenance/Repair Total	\$34,122.57	\$60,500.00	\$49,609.13
Concession Stand	\$637.06	\$1,000.00	\$248.80
Merchandise	\$0.00	\$1,000.00	\$0.00
Tournaments	\$0.00	\$0.00	\$0.00
Dues & Memberships	\$0.00	\$250.00	\$110.00
Insurance	\$0.00	\$5,000.00	\$2,708.07
Professional Development	\$0.00	\$500.00	\$0.00
Telephone	\$1,093.19	\$3,000.00	\$1,562.92
Utilities	\$4,558.81	\$8,000.00	\$4,620.18
Advertising	\$0.00	\$1,000.00	\$0.00
Physicals/Testing	\$289.00	\$500.00	\$0.00
Capital Outlay	\$80,147.75	\$0.00	\$27,872.99
Credit Card Fees	\$171.30	\$5,000.00	\$180.73
Charges & Services Total	\$86,897.11	\$25,250.00	\$37,303.69
Lease	\$1,179.75	\$10,080.00	\$3,539.25
Other Total	\$1,179.75	\$10,080.00	\$3,539.25
Total	\$180,625.47	\$416,200.00	\$169,156.45

Attachment: Golf Course Detail - January 2019 (4348 : Club House and Golf Fees)

LIBERTY MUNICIPAL GOLF COURSE CLUB HOUSE REPAIRS

January 22 2019

Item No.	Description	Estimated Cost
1	1x4 shingle mold on South porch needs replacing due to deterioration	\$150
2	Paint rear porch trim and overhang	\$450
3	Ceiling Fans on rear porch replace with exterior fans (6 @ \$150)	\$900
4	Rear Wood Fence (behind kitchen) replace and paint	\$1,200
5	Propane tank needs RRC protection around tank	\$750
6	Change 1 ADA Parking Space to ADA Van Accessible parking and paint as required (4 Spaces)	\$600
7	Stripe all parking spaces in parking lot for better use of parking lot	\$5,000
8	All exterior receptacles to be GFIC protected with appropriate covers	\$175
9	Install AVB's on all hose bibs	\$40
10	Install ADA Accessible entrance into building-	\$3,500
11	Install handrails on entrances for ramps and stairs-	\$700
12	All condenser units appear to be newly replaced	
13	Grease trap requires one sized correctly	\$15,000
14	Ice storage in the fenced area not working possibly compressor	\$1,000
15	Reach in freezer not working possibly compressor	\$1,000
16	Fire Suppression system on exhaust hood needs evaluation-expired 2015	\$4,500
17	Verify measurements for ADA accessibility in both restrooms	
18	Gas lines should be gas tested before opening for reuse	\$150
19	Exits lights installed-	\$1,000
20	Emergency lighting installed	\$1,000
21	Occupancy load calculated and posted	
22	Check with Fire Marshal, Fire alarm may be required and connected to Fire Suppression Hood	\$2,500
23	Check with Fire Marshal about Fire Extinguisher number, type and location	\$300
	Total	\$39,915

LIBERTY MUNICIPAL GOLF COURSE

GOLF FEES

January 22, 2019

Fee Type	Course										
	Liberty* 9 Holes	Chambers 18 Holes	Eagle Point 18 Holes	Atascocita 18 Holes	Livingston** 9 Holes	Weimer 9 Holes	Hancock 18 Holes	Gonzales 9 Holes	Zaharais 18 Holes	Homberg*** 18 Holes	Liberty Proposed
Family	\$1,320.00	\$150.00	\$1,740.00	\$3,900.00	\$600.00	\$530.00	\$1,020.00	\$450.00	\$1,300.00		\$600.00
Individual	\$1,020.00	\$100.00	\$1,260.00	\$2,400.00	\$600.00	\$420.00	\$690.00	\$350.00	\$1,036.00	\$525.00	\$420.00
Couples							\$870.00				
Trail Fee	\$575.00					\$120.00		\$175.00			\$400.00
Cart Shed	\$780.00					\$200.00		\$225.00			\$450.00

* Liberty Cart Shed Rental includes Trail Fee.
 ** Livingston Family \$600.00 + \$100 per additional person in home
 *** Homberg Senior Individual over 60 is \$325.00

Attachment: Golf Course Fee Comparison January 22 2019 (4348 : Club House and Golf Fees)

LIBERTY MUNICIPAL GOLF COURSE

Capital Items Detailed	2017-2018	2018-2019
Tractors	\$32,247	
Z Turn mower	\$12,000	
Finish Mower	\$3,045	
Mower Pay-Off	\$9,280	
Pallet Forks	\$1,250	
Sprayer	\$11,600	
Aerway	\$6,912	
Hose Reel	\$1,069	
Spray gun	\$1,288	
Spray gun kit	\$1,129	
Greens Mower		\$27,873
Total	\$79,820	\$27,873



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

3.A.2

Meeting: 01/22/19 06:00 PM

Department: Administration
Category: Golf Course

COUNCIL ACTION 2019-7

DOC ID: 4349



The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 01/22/19 06:00 PM

Department: Administration
Category: Golf Course

ORDINANCE 2019-5

DOC ID: 4350 A

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR REVISIONS TO THE ANNUAL FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HEREWITH ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City’s fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, the attached “Exhibit A” represents the various rates and fees, including new annual fees, to be charged by the City related to the Liberty Municipal Golf Course.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1.

That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2.

That the fee schedule attached hereto as “Exhibit A” amends the previous Master Fee Schedule to include the new rates shown in “Exhibit A” providing for rates and fees to be charged for the Liberty Municipal Golf Course and is hereby adopted as fully set forth herein.

Section 3.

That the Ordinance containing all current rates and fees charged by the City of Liberty shall take effect upon transfer of ownership from the Magnolia Ridge County Club to the City of Liberty..

Section 4.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED this the 22nd day of January, 2019.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary